

**Application Form for Course Exemption and Credit Recognition (Department of Physics, NTHU)**

Name: \_\_\_\_\_ Student ID No.: \_\_\_\_\_  undergraduate  graduate  Ph.D \_\_\_\_\_ Division Year \_\_\_\_\_ Email: \_\_\_\_\_

Supervisor (signature): \_\_\_\_\_ Comments: \_\_\_\_\_

Course(s) applied and justifications:

| Course(s) Name | (V) check                |                    | Justifications | Approval or not |
|----------------|--------------------------|--------------------|----------------|-----------------|
|                | <input type="checkbox"/> | Course Exemption   |                |                 |
|                | <input type="checkbox"/> | Credit Recognition |                |                 |
|                | <input type="checkbox"/> | Others             |                |                 |

1. Please enclose all the transcripts. Graduate students applying for course exemption, please enclose the score of the course.
2. Graduate students taking courses in other departments and intending to include them in the graduation requirement should apply for course committee approval BEFORE taking the class and enclose supervisor's comments.
3. Inter- and intra-university course selection principles are as follows:
  - ① In addition to the rules stated in University Curriculum Division, for students taking inter- and intra-university credits wanting the credits to be part of the graduation requirement, must apply to the course committee in advance. Documents to be included in the application: (1) Course descriptions and textbook materials; (2) credit hours and instructor's name(s); (3) all transcripts.
  - ② During the regular semesters, the mandatory credits can only be replaced by inter-university or intra-university courses under exceptional conditions (e.g. schedule crash).
  - ③ Summer courses are also subject to Rule 1. If the course is one of the mandatory courses, students must have very exceptional reasons. Students have to apply to course committee after finishing the course and within the first week of the following semester for credits approval. Course committee can ask for the instructor to give an examination on the course. No credit will be considered if students do not apply in advance.
  - ④ Credits for similar courses will not be recognized twice. (For example, for those summer courses belonging to the mandatory credits, if the students later also choose the similar mandatory courses, then the credits for the summer courses cannot be counted toward the graduation requirements.)